



## Training and Development's On-Line Learning Modules

The General Information and Employment Forms on-line training module is approximately 30 minutes in length, but can be stopped and started at any point in case you are unable to view the entire module in one sitting. This module will use audio and video to discuss the topic presented.

### New Employee Orientation Part I General Information and Employment Forms

**Please Note:** If you are a first time user, you must register with Breeze (the on-line training program). To register go to the link below.

<http://www.hr.uncc.edu/Training/OnLineModules.asp>

Select General Information and Employment Forms

<i>Presentation Title</i>	<b>General Information and Employment Forms</b>
<i>Category</i>	New Employee Orientation - Part I
<i>Training Description</i>	General information regarding employment and employment forms needed to complete the hiring process.
<i>Intended Audience</i>	Required of New Employees
<i>Module Should Be Viewed</i>	<b>Prior to beginning work</b>

There are 5 (five) other parts to the New Employee Orientation On-Line Learning Modules. You will learn more about those when you come to the Human Resources Department in the King Building, Room 222 during your first day of employment at UNC Charlotte. If you have any questions, you may call our Training and Staff Development Department at (704) 687-2636 or (704) 687-4273.