

LEAD

In today's work world supervisors and managers face a variety of challenges on a daily basis. They are expected to wear many hats: manager, coach, collaborative partner, team player.

This course is taught over the span of four consecutive weeks and provides supervisors with the tools needed to be successful in their role as a leader within their prospective unit. Leaders get the opportunity to learn from our resident experts regarding a myriad of topics.

Who Should Attend?

This program is mandatory for those who manage SPA staff (FT and permanent PT) and is offered on a semester basis. Questions concerning LEAD program should be addressed to Julie Laytham @ 7-4273 and Shirley Jackson @7-2636.

What is the Registration Process?

You will receive a letter of invitation from the Human Resources/Training Department. A typical LEAD schedule is posted here and in addition to classroom training there are online training modules that are to be completed.

LEAD WORKSHOPS

Week 1	<i>Thursday</i> 8:00a.m. – 12:00p.m. and <i>Friday</i> 8:10a.m. – 12:00p.m.	Time & Attendance Reporting FMLA Classification & Salary Administration Workplace Safety Workplace Violence Prevention AIDS Education EEO Compliance Drug & Alcohol Abuse Diversity
Week 2	<i>Thursday</i> 8:10a.m. – 4:00p.m.	Performance Management
Week 3	<i>Thursday</i> 8:10a.m. – 4:00p.m.	Interaction Management
Week 4	<i>Thursday</i> 8:10a.m. – 12:00p.m.	Unlawful Workplace Harassment Disciplinary & Grievance Procedures



Fall 2008 Graduates

(Graduates listed alphabetically—not all graduates are photographed.)

John Brafford, Theresa Butler, Edna Dash, Peter Franz, Crystal Garris, Carl Mahler II, Karri Murray, Vicki Plott, Donald Ramsey, Robert Tipton, Alexandra Trosch, Hong Vu



Spring 2009 Graduates

(Graduates listed alphabetically—not all graduates are photographed.)

Lisa Baum, Cathy Boshamer, Annette Boston, David Broome, Christy Carroll-Case, Kendra Cooks, Ray Dinello, Trang Do, Jay Dominick, Chris Edge, Stephen Fichter, Beth Fischer, Tony Georges, Darlena Goodwin, Anthony Horn, Cynthia Hovis, Christopher Knauer, Maryanne Maree-Sams, Teresa Newman, Brian O'Keeffe, Lynn Osborne, Brenda Sawyer, Robin Weaver, Paul Wetenhall, Cleola Wilkerson, Scott Williams, Starr Winberly