

**UNC Charlotte**  
**CB Employee Advisory Committee**  
**Minutes of May 13<sup>th</sup>, 2009**  
**2:30 – 3:45 pm**

**I. Attendance**

**A. Present:**

Ms. Teresa Newman, Compensation  
Ms. Amy Braun, Compensation  
Mr. Hal Walter, Compensation  
Ms. Jeanne Madorin, Employee Relations  
Mr. Kieffer Gaddis, Recruitment  
Mr. Gary Stinnett, AVP Human Resources

Mr. David Burkette, Housing & Residence Life  
Ms. Denise Brown-Hart, Facilities Management  
Ms. Tracy Dawkins, Recreational Facilities  
Mr. John Fessler, Engineering  
Ms. Ellen Keidel, Academic Affairs  
Ms. Lebra Nance, Mechanical Engineering  
Ms. Wendy Nichols, ITS-Telecommunications  
Mr. Lathan Phillips, College of Computing & Informatics  
Ms. Pamela Smith, Alumni Affairs  
Ms. Emily Stewart, Health Services

**B. Absent:**

Mr. Cristhian Gonzalez De La Fuente, Facilities Management  
Mr. David Phillips, Police & Public Safety  
Ms. Judy Freed, Systems Development  
Mr. Dewey Williams, Chemistry

**II. Current Agenda Items**

- A.** Introductions – Teresa Newman, Director of Compensation & Position Management facilitated introductions of members.
- B.** Guidelines and Policies – Teresa Newman reviewed the guidelines, purposes and responsibilities of the committee. In addition, Jeanne Madorin, Director of Employee Relations, Compliance and Training, reviewed the role of the committee members as advisory in nature and to direct employees to the appropriate Human Resources team member as needed.
- C.** Review of the Career Banding Website – Teresa Newman reviewed the Career Banding web site to direct the committee members to where the new salary administration plan is housed along with other key resources that the members should become familiar with before the next meeting. In addition, the proposed launch of the new People Admin modules was discussed for future planning.
- D.** Future Meetings – The next meeting will be scheduled to review policies and procedures as it relates to career banding so that all members have the same understanding and can better advise to address future needs. This meeting will be held in late June / early July timeframe.
- E.** Elections – Members were asked to volunteer or provide nominations for the offices of Chair, Vice Chair, and Secretary in the next meeting.